One of a series of Solutions from Softbox

Agency Payments… *the Software*

This product has been designed both as a standalone solution to cover payments to external Agencies and as a companion product to our popular Foster Care Payments package. It is designed to cover all payments for placements that are made outside the LA's own resources, typically by invoice. This would cover, but not exclusively, payments to residential establishments, schools and fostering agencies. Combine it with our Foster Care Payments, Care Leavers and Direct Payments modules and you have a single solution that covers ALL child care placement expenditure!

Agency Details

Core Details are held on the application covering the Agency/Resource. The Agency Details created in the application can be both a placement provider and a managing agency, as the package provides the facility for linking Carers etc. to the Agency record, thereby ensuring that payments are made direct to the Agency even if the service is being provided by multiple carers/resources at different locations.

Placements

Client placements are first made with the Agency and then the specific supplier with that agency. All details of standard placement charges are included in this form, including the option 'Pay on Invoice' . This gives the application the option to either pay the provider 'automatically' without an invoice or to wait for the invoice to arrive.

The placement form also handles

- One off payments for extra items

- Overpayments

- View of Payment History

Invoice Entry

As invoices for external placements are received the details are entered onto the Invoice Entry screen for that agency. As a new invoice is set up, the application automatically generates the amounts that it believes should be made. This will be a combination of weekly charges entered onto the placement and any adjustments that have been added to the care package for one-off items. The user is required to reconcile the amounts being claimed on the invoice with the details held on the application, before approving the invoice for payment.

Payments

Invoices are entered against the Agency as they arrive. A regular invoice payment run includes the ability

- Produce a print out of invoices to be paid

- Budget Code breakdown of payments

- Separate 'Authorisation' of invoice payments

- Remittance Advice letters, giving a detailed breakdown of all payments

- Transaction files to send invoice payment details to the users Creditor system

Reports

A comprehensive range of reports are provided to give essential budget monitoring information. In addition we provide a 'Quick Query' facility which gives users the option of extracting data and the data can also be accessed using popular third party report writing tools such as Business Objects and Crystal Reports.

Agency Payments…. *Beyond the Software*

Implementation

The achievement of a successful implementation of any project depends greatly upon a number of factors; staff awareness, effective procedures and effective software. We at SoftBox have proven implementation plans and procedures that will ensure the success of any project.

Training

We offer a wide range of courses designed for end-users, managers and administrators implementing any of our products. Due to the specialist nature of our software applications, we are able to offer unrivalled expertise and knowledge of these systems. All Softbox trainers have personal expertise in a technical role and are able to offer 'hands-on' experience to delegates, who will be working with the software application on an everyday basis.

Support

We at Softbox offer a complete range of computer products and services
- Software design
- Software installation
- Consultancy
- Training
- Technical support

To get more information on this and other software products from Softbox contact us now

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